

This declaration template is intended to be downloaded, printed, and filled out manually by clients and their domestic helpers. Make sure to adjust the details according to the specifics of your service or agency.

Key Handover Declaration

I, the undersigned, _____ (name of the domestic helper), hereby declare that I have received (please check the box below)

Alarm code

House keys

for the residence located at the following address: _____
_____, from _____ (name of the client).

These keys have been entrusted to me in my role as a domestic helper for MaxiClean Titres-services, in order to carry out the household tasks agreed upon with the client.

I commit to:

- Using these keys/codes exclusively for access to the client's residence in the course of performing my duties.
- Ensuring the security of the residence by making sure all doors/windows are properly locked and closed when I am not present.
- Not making any copies of the keys without the client's written permission.
- Not disclosing the existence or location of the keys to any third party.
- Returning the keys to the client at the end of my contract or at their request at any time without delay.

I am aware that failure to comply with these commitments may result in disciplinary action, including the termination of my employment contract, as well as legal action in the event of damage resulting from my negligence.

Additional Information:

Date of Key Handover: _____

Number of keys and/or badges handed over: _____

Client's Signature

Household helper's signature

Done at (location) _____, on (date) _____, in duplicate.

Both parties acknowledge receipt of their copy.